

# Berkeley County Sheriff's Office

## Off-Duty Employment

The Berkeley County Sheriff's Office is dedicated to meeting the needs of its citizens and visitors. To effectively meet those requests, the Berkeley County Sheriff's Office, as of February 2024, has partnered with Off Duty Management (ODM) to provide services related to hiring off-duty deputies.

You may request to hire off-duty deputies through the Off Duty Management (ODM) web-based service, OfficerTRAK, or by calling (843)438-2680.

Off Duty Management (ODM) provides the following to the vendors:

- Online access to off-duty job information through the OfficerTRAK software includes:
  - ○ Scheduling and Invoicing
  - ○ Payroll, and Collections
  - ○ Management and Distribution
  - ○ Status updates and deputy attendance
  - ○ Field notes, media files, and shift information
- Full liability coverage for the vendor, the agency, and the deputy
- 24/7 assistance year-round via email or telephone

Rates:

Type	Total Hourly Rate
Regular	\$63.25
Premium (Holiday) Days	\$74.75
Supervisor *	\$69.00
Holiday Supervisor	\$80.50

\*Needed when four or more deputies are working detail.

Exigent Rate\* \$74.75

Exigent Supervisor Rate\* \$80.50

\*Exigent rate: less than 24 hours notice

### **Premium (Holiday) Days 2025**

New Years Day:	January 1
Memorial Day Weekend:	May 23-26
4 <sup>th</sup> Of July Weekend:	July 4-6
Labor Day Weekend:	August 29-September 1
Thanksgiving Holiday:	November 27-28
Christmas Holiday:	December 24-25
New Year Eve:	December 31

#### **Cancellation policy:**

Customer cancelling or reducing an assignment within 24 hours of the start of the assignment shall pay the greater of officer hours worked or the agency's four (4) hour minimum plus Off Duty Management (ODM) administrative fees.

#### **Off duty services can be requested by visiting:**

<https://odm.officertrak.com/Berkeley-County-SO-SC> or by calling (843)438-2680.